



Speedline Technologies, Inc.  
16 Forge Park  
Franklin, MA 02038 USA

T: 508 • 520 • 6909  
F: 508 • 520 • 2288  
www.speedlinetech.com

Dear [Supplier Contact](#),

Speedline Technologies Inc., very much needs your assistance. In response to customer demand and to legislation being implemented in the EU, China, and elsewhere, Speedline Technologies Inc., is committed to conforming to Restrictions on the Use of Hazardous Substances (RoHS) Directives. This means that our customers require material disclosure information for the products they purchase from us. We, in turn, must collect material disclosure information for the parts, materials, or other products we purchase from you.

What do we need from you? Initially, only a Certificate of Conformance or Non-Conformance by part number. If your company supplies us with standard catalog items that are not RoHS-compliant, we will ask that you work with us to provide more-detailed information and find acceptable substitute products. If you supply us make-to-print items, we require your involvement to provide RoHS compliant solutions.

Please confirm that you are the appropriate contact in your company to provide this material disclosure information. If you are not the appropriate contact, please forward this email to the individual in your company that has this responsibility and notify us of the correct person with whom we should contact. In some cases, your company may have already provided this information in response to earlier requests. If you would like additional information regarding Speedline Technologies, Inc. ROHS compliance program please go to our website at [www.speedlinetech.com/vendor](http://www.speedlinetech.com/vendor) and open the "Supplier Compliance Requirements" tab.

I have attached a spreadsheet with the **part numbers** for which we require material disclosure information. Please verify that this list is an accurate and complete list of all of the parts that you sell to Speedline Technologies Inc.. Contact your buyer if you find inconsistencies or have questions regarding this attached parts list. Then, complete the certificate of compliance that confirms that these items are or are not RoHS compliant using one of the two options listed below.

#### Option 1 – Spreadsheet

The information we require can be entered on the spreadsheet directly. The instructions included with the spreadsheet indicate the information that is required. Please email the completed spreadsheet to [\(name of Speedline Technologies Inc., buyer\)](#)

#### Option 2 – IPC 1752 Form

IPC 1752 is an industry standard for inter-company exchange of Material Declaration information. It is intended to allow companies to prepare declarations once and use them multiple times with different customers. It establishes standard data exchange forms and electronic data exchange formats that will facilitate and improve data transfer along the entire global supply chain.

If you already have completed 1752 forms for the products you sell to us, you may email them for the parts we purchase to fulfill this request. All we require at this time is a Class 1 declaration – the simplest level. If you haven't yet prepared any 1752 forms but want to, you may download complete information and the blank form for free at:

[http://members.ipc.org/committee/drafts/2-18\\_d\\_MaterialsDeclarationRequest\\_License.asp](http://members.ipc.org/committee/drafts/2-18_d_MaterialsDeclarationRequest_License.asp) .

Complete an IPC 1752-1 form for each item that is listed in the spreadsheet and export the data to [me at the email address above](#).

Thank you in advance for providing this information and if you have any questions please call me at the number below.

Buyer Name:

Email:

CC:

[rgoyette@speedlinetech.com](mailto:rgoyette@speedlinetech.com)  
[gchristy@speedlinetech.com](mailto:gchristy@speedlinetech.com)